

SAN FRANCISCO CONFERENCE



HANDBOOK

ENGLISH



2020

DIPLOMACY AS AN ART OF TELLING | SALUTE TOGETHER

Scope

This handbook is specifically prepared for the San Francisco Conference (hereafter referred to as the Committee) in Galatasaray University Model United Nations Conference 2020 (hereafter referred to as the Conference.) This handbook is a supplement to the official Rules of Procedure of the Conference (hereafter referred to as the Rules of Procedure.) All contents the Rules of Procedure is also applicable to the Committee. This handbook contains procedures that are additionally applicable to the San Francisco Conference.

Participation

In the Committee, each participant country will be represented by one representative. Representatives shall be called as *Head Representatives*, *Representatives*, or *Head Delegates*. During the formal proceedings, Representatives shouldn't be called directly by their names but with the names of their nations. All Representatives have equal rights to speak and vote. However, there is a special *sponsoring power* status for the Representatives of the United States, the United Kingdom, Republic of China, and the Soviet Union. It is at the discretion of the sponsoring powers to make the Dumbarton Oaks Proposals available for the Committee. Additionally, sponsoring powers have the right to request a *Four-Power Consultative Meeting*.

Conduct and Courtesy

All electronical devices are out of order during formal sessions. However, the Committee Board might decide to permit the usage of electronical devices only for drafting purposes.

All Representatives are expected to comply with the dress code of *western business attire*.

Representatives are reminded that the Committee takes place in a high-level diplomatic forum in which compliance with the rules of diplomatic courtesy is of utmost importance.

Historical Accuracy

The committee shall commence on April 25, 1945. Venue for the meeting is the War Memorial Opera House in San Francisco, California, United States of America.

Representatives should not make future references. Managing the timeline is at the discretion of the Secretariat.

Agenda and Schedule

The Committee has a general agenda item as “*Establishing the General International Organization.*” However, for efficiency, a tentative schedule of topics has been planned by the Secretariat for the discussions of the Committee.

Session I – April 25, 1945 – Introduction and Opening Speeches

- Introduction to the Committee by the Conference Secretariat.
- Opening speeches of all participants (1.5 minutes each).

Session II – General Provisions

- Address of the sponsoring powers to the Committee regarding the Dumbarton Oaks Proposals’ status in the San Francisco Conference (total 10 minutes)
- Debate on the *General Provisions of the Charter*: the preamble of the possible charter, purposes and principles of the Organization, membership procedures, and principal organs shall be discussed. Chapter I to IV of the Dumbarton Oaks Proposals should be reviewed.
- Draft Proposals for the respective sections shall be prepared in this session. Additionally, the Dumbarton Oaks Proposals do not contain any preamble; therefore, the Committee is expected to prepare the framework for the preamble in this session.

Session III – The General Assembly

- Debate on the *General Assembly*: matters regarding composition, functions and powers, voting, and procedures of the General Assembly shall be discussed. Chapter V of the Dumbarton Oaks Proposals should be reviewed.
- Draft Proposals for the respective sections shall be prepared in this session.

Session IV – The Security Council

- Debate on the *Security Council*: matters regarding composition, functions and powers, voting, and procedures of the Security Council shall be discussed. Chapter VI of the Dumbarton Oaks Proposals should be reviewed.
- Draft Proposals for the respective sections shall be prepared in this session.

Session V – The Security Council (Continued)

- Debate on the *Security Council*: matters regarding the *pacific settlement of disputes* and the *Military Staff Committee* shall be discussed. Chapter VIII of the Dumbarton Oaks Proposals should be reviewed.
- Draft Proposals for the respective sections shall be prepared in this session.

Session VI – International Economic and Social Cooperation

- Debate on the *Economic and Social Council* and Organization’s *Specialized Agencies*: matters regarding the structure, functions, and procedures of the mentioned organs shall be discussed. Chapter IX of the Dumbarton Oaks Proposals should be reviewed.
- Draft Proposals for the respective sections shall be prepared in this session.

Session VII – Question of Trusteeship and Regional Arrangements

- Debate on the possible *trusteeship* system and *regional organizations*: matters regarding the previous League of Nations mandates and their new situation under the possible Trusteeship System and the responsibilities and powers of regional organizations shall be discussed.
- Section C of the Chapter VIII of the Dumbarton Oaks Proposals should be reviewed for the matter of regional arrangements. However, there is no corresponding chapter in the Dumbarton Oaks Proposals on the question of trusteeship. Therefore, Representatives are expected to draft a new Draft Proposal for the question of trusteeship.
- Draft Proposals for the respective sections shall be prepared in this session.

Session VIII – Judicial Organization

- Findings and advisory opinions of the *Committee of Jurists* regarding the judicial organization of the Organization will be made available to the Committee.
- Debate on the possible *International Court of Justice*: matters regarding the structure, functions, and procedures of the mentioned organ shall be discussed. Chapter VII of the Dumbarton Oaks Proposals should be reviewed.
- Draft Proposals for the respective sections shall be prepared in this session.

Session IX – Administrative / Miscellaneous Provisions

- Debate on the remaining topics: administrative matters regarding the working languages, locations of headquarters, ratification of the possible charter, official name of the Organization, and the Secretariat shall be discussed. Chapter X of the Dumbarton Oaks Proposals should be reviewed and for other points, a Draft Proposal shall be prepared.
- Draft Proposals for the respective topics shall be prepared in this session.

Session X – Final Voting

- All Amendments and Draft Proposals will be made available to the floor and final voting procedure will be implemented chapter-by-chapter.
- After the adoption of the Charter or a failure to adopt a Charter, the *signing ceremony* will take place and the Committee will be adjourned.

Drafting the Charter

The designated final document of the Committee is the *Charter of the Organization* or, briefly, the Charter. The Charter contains three main parts: the preamble, the main body, and signatures.

The Charter is designated to have a preamble at its beginning to formally introduce the Charter and the Organization to the world. A succinct explanation of the purposes as *raison d'être* of the Organization is required. A summary of Organizations principles is also needed to set the standards of international conduct. There are no formatting restrictions for the preamble section. This section can be composed of paragraphs.

The main body of the Charter is composed of various chapters. Dumbarton Oaks Proposals provide the framework for the main body. If made available by the four sponsoring powers, Representatives are unrestrictedly allowed to use the content of the Dumbarton Oaks Proposals. Conference Secretariat expects this committee to submit one Draft Proposal that contains one Chapter for the scheduled content of the respective session. Chapters are enumerated with roman numerals such as Chapter I or Chapter VII.

Draft Proposals are composed of articles. Articles are enumerated with numbers from the beginning of the whole document, in other words, article numbers are not renewed between Chapters such as Article 1 or Article 23. If desired, Draft proposals can be divided into sections, sections are arranged by letters such as Section A or Section C.

There are no intermediary documents in the Committee such as working papers. Draft Proposals are submitted to the Rapporteur of the Committee. Due to the consensual nature of the Committee, only one Draft Proposal can be submitted for one topic area.

Representatives are expected to submit one Draft Proposal at the end of each session. If the Conference Secretariat approves a Draft Proposal, the Committee may move to the next topic area, if not, Representatives are required to revise the Draft Proposal according to the Conference Secretariat's feedback and re-submit the document. In order for a Draft Proposal to be eligible for submission, it should contain at least one-third of participant nations signatories. An example Draft Proposal is given below.

Draft Proposal 1.1

Signatories: Argentina, Australia, Belgium, Bolivia, Brazil, Byelorussian SSR, Canada, Chile, China, Colombia, Costa Rica, Cuba, Czechoslovakia, Denmark, Dominican Republic, Ecuador, and Egypt.

Chapter I: General Provisions

Article 1

The Purposes of the United Nations are:

1. To maintain international peace and security, and to that end: to take effective collective measures for the prevention and removal of threats to the peace, and for the suppression of acts of aggression or other breaches of the peace, and to bring about by peaceful means, and in conformity with the principles of justice and international law, adjustment or settlement of international disputes or situations which might lead to a breach of the peace;
2. To develop friendly relations among nations based on respect for the principle of equal rights and self-determination of peoples, and to take other appropriate measures to strengthen universal peace.

Article 2

The Organization and its Members, in pursuit of the Purposes stated in Article 1, shall act in accordance with the following Principles.

1. The Organization is based on the principle of the sovereign equality of all its Members.
2. All Members, in order to ensure to all of them the rights and benefits resulting from membership, shall fulfill in good faith the obligations assumed by them in accordance with the present Charter.

The Committee Board will compile all Draft Proposals that were submitted by the Representatives and make the Draft Charter available to the Committee in the last session.

Procedural and Substantive Voting Procedures

Votings relating to debate and administrative matters are considered *procedural* and they only require simple majority of the countries present and present and voting in the Committee. For procedural matters, all present countries have to vote, abstentions are not allowed.

Voting procedures of Draft Proposals, Draft Charter, and Amendments are considered *substantive* voting procedures. These matters require *two-thirds* majority of the countries present and present and voting in the Committee.

In order to recap, the procedural journey of the Charter begins with the Draft Proposals. For each scheduled topic area, one Draft Proposal shall be written and submitted to the Committee Rapporteur by the Representatives by the end of each session. Before a Draft Proposal is submitted, the Committee shall move with a Consultation of the Whole for the formal presentation of the Draft Proposal to all delegates.

After the Draft Proposal is finalized and required signatories are collected, it becomes ready for submission. Once it is submitted, the Conference Secretariat evaluates the Draft Proposal in the coffee break and then, at the beginning of the next session, informs the Committee regarding whether they can move with the next scheduled topic area or not. Draft Proposals do not require a formal voting prior to or immediately after the submission of the document. As all Draft Proposals are compiled in the last session of the Committee, they are voted Chapter-by-Chapter through a special voting procedure.

In the last session, as all of the Draft Proposals are submitted to the Committee Rapporteur and approved by the Conference Secretariat, the Conference Secretariat compiles off Draft Proposals together and forms the Draft Charter. Draft Charter constitutes Draft Proposals as subsequent Chapters of the document. Once the Draft Charter is introduced by a *motion to introduce the Draft Charter*, the Committee can entertain a brief general discussion regarding the Draft Charter. If there are any amendments submitted to the Committee Board, the Committee entertains related discussions and voting procedures in this time period. After the debate is closed, the Committee can move with the voting procedure of the Draft Charter. The voting procedure is automatically implemented in the slightly altered procedure of *division of the question* where the preamble and each chapter of the Draft Charter constitute different segments.

Voting of the segments are considered procedural and require simple majority. Before voting the segments, the content is read and a debate is established for a maximum two speakers against and two speakers in favor. If only one speaker wishes to speak against, as a response, only one speaker in favor shall be entertained. If no speaker against wishes to speak, debate shall not be established and the Committee shall move with the voting of the segment. Each segment is voted in this manner subsequently.

Once all segments are voted, the Conference Secretariat compiles the final version of the Draft Charter with the Draft Proposals adopted by the Committee. After this process is over, the final Draft Charter is made available to the Committee. After the final document is read, the Committee moves with a final *substantive* voting procedure. This voting procedure necessitates *two-thirds* majority and the voting shall be implemented in *roll-call* voting procedure. However, this method can be altered by the Committee Board if time concerns arise. If the document is approved by a two-thirds majority, the *Charter* shall be finally adopted and the *signature ceremony* can begin. The signature ceremony is the last formal proceeding of the San Francisco Conference where the Representatives will be invited to the podium, in an alphabetical order to sign the Charter.

Tour de Table

The Committee Board may decide to entertain a *tour de table* procedure if they deem that there is a specific issue that every nation must provide an immediate input. In tour de table speeches, each Representative will have the same amount of time to speak. Remaining time in tour de table speeches are not yielded.

Consultation of the Whole

Consultation of the Whole is a special procedure where there are a specified topic and a total time but no individual speaking time. In the consultation of the whole, the Committee Board temporarily yields their right of moderation to the Representatives where Representatives can formally extend the right to speak to other delegates in their discretion. However, if a Representative is seen to abuse this procedure and disrupt the proceedings, the Committee Board can terminate the discussion or retrieve the moderation from Representatives.

Four-Power Consultative Meeting

Four-power consultative meetings can be only requested by one of the sponsoring powers that are the United States, the United Kingdom, Republic of China, and the Soviet Union. In order for this procedure to gain passage, consensus of the sponsoring powers is required. At *four-power consultative meetings*, Representatives are directed to a special chamber out of the Committee room for their private meeting under the observance of a Committee Board member. *Four-power consultative meetings* can be taken for a total time of maximum ten minutes and there are no topic restrictions for these meetings. While the sponsoring powers are at consultative meeting, the rest of the Committee moves with an *unmoderated caucus*. This procedure can be altered by the joint request of the sponsoring powers also to include France in these meetings. If such alteration is requested, the sponsoring powers are expected to submit a written request to the Committee Board regarding the desired alteration.